



Minnesota Board of Cosmetologist Examiners
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Certification of Licensure Form

Complete this form and submit to the BCE if another state or agency has requested that the BCE certify your license history. Certifications are sent directly to other regulatory agencies.

Step 1: Payment

☐ **\$30 Certification of Licensure Fee**

Submit payment of the \$30 Certification of Licensure Fee in the form of a check, money order, or exact cash.

Step 2: Licensee Information

Complete the table below. If you have multiple individual licenses, each license will be detailed in the certification. Establishment licenses require their own Certification of Licensure Form and payment.

Name		License Type	
Social Security Number		License Number	
Street Address		City, State, Zip Code	
Phone Number		Email Address	

Step 3: State Agency Information

Check with the state you are becoming licensed in to confirm which certification format it accepts.

State to send to: _____

Acceptable format:

☐ Mail

☐ Email (list state email address): _____

Step 4: Form Certification

Read the statement below and sign to complete your request.

"I attest that the information provided on this form is true and correct and request that the Board of Cosmetologist Examiners send a Certification of Licensure to state or agency listed above."

Licensee Signature: _____ **Date:** _____

For BCE Office Use Only:	Amount:	C/MO #:	Processor:	Date Processed:
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